



Board of County Commissioners Agenda Request

2Y

Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: 2026-2027 County & Tribal Nation MFIP Biennial Service Agreement

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
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Submitted by: Paula Arimborgo	Department: H&HS Admin
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

Approval of the 2026-2027 County and Tribal Nation Minnesota Family Investment Program Biennial Service Agreement with DCYF.

Under Minnesota Statutes, section 256J.626, subdivision 4, counties, consortia, and Tribal Nations are required to submit a Biennial Service Agreement (BSA) to be approved by the Minnesota Department of Children Youth & Families (DCYF) to receive consolidated funds for the Minnesota Family Investment Program (MFIP).

The agreement allows Aitkin County to receive the Consolidated Funding needed to administer the family cash assistance programs. This is an existing agreement

Alternatives, Options, Effects on Others/Comments:

None

Recommended Action/Motion:

Recommend approval of the 2026-2027 County and Tribal Nation Minnesota Family Investment Program Biennial Service Agreement with DCYF.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

This amount is budgeted with our Employment Services Providers and Aitkin County Health & Human Services Financial Services.



HEALTH & HUMAN SERVICES

Aitkin County
204 1st Street NW
Aitkin, MN 56431

Phone: 218-927-7200
Toll Free: 800-328-3744
Fax: 218-927-7210

Contract

2026-2027 County and Tribal Nation MFIP Biennial Service Agreement with DCYF

Objective

Under Minnesota Statutes, section 256J.626, subdivision 4, counties, consortia, and Tribal Nations are required to submit a Biennial Service Agreement (BSA) to be approved by the Minnesota Department of Children Youth & Families (DCYF) to receive consolidated funds for the Minnesota Family Investment Program (MFIP)

Opportunity

This agreement allows Aitkin County to receive the Consolidated Funding needed to administer the family cash assistance programs.

Existing or New Contract

This agreement is an existing agreement

Changes to Existing Contract

New agreement format.

Timeline for Execution

January 1, 2026, to December 31, 2027

Conclusion

ACHHS is seeking approval of this agreement for submission to DCYF for final approval.

Tribal Nation Name / County / Consortium	Aitkin
Plan Year	2026-2027
Contact Person	Jessica Goble
Title	Financial Assistance Supervisor
Address	204 1st St NW
City	Aitkin
State	MN
Zip Code	56431
Phone Number	218-927-7218
Email Address	jessica.goble@aitkincountymn.gov
Confirm Email Address	jessica.goble@aitkincountymn.gov

Please review [Bulletin # 25-11-02](#) for more details before you complete this survey.

You can also access the Bulletin through this link: https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_FILE&Rendition=Primary&RevisionSelectionMethod=LatestReleased&allowInterrupt=1&dDocName=mr072357&noSaveAs=1&utm_medium=email&utm_source=govdelivery

Program (MFIP) families in your community.

Limited Affordable Housing Availability There is an ongoing shortage of affordable housing units, impacting low- to moderate-income individuals and families. **Insufficient Housing Options for Individuals with Criminal Records** Individuals with felony convictions face significant barriers in accessing stable housing, contributing to housing insecurity and recidivism. **Shortage of Childcare Providers** A lack of licensed childcare providers limits access to affordable, high-quality childcare, affecting workforce participation—particularly for parents of young children. **Limited Access to Mental Health and Substance Use Services** There is a critical shortage of mental health and chemical dependency providers, resulting in delayed or inadequate care for individuals in need. **Inadequate Public Transportation Infrastructure** Public transportation within Aitkin County is minimal. Given the county's rural and expansive geography, this limits residents' access to employment, education, healthcare, and other essential services. **Adjustment Challenges for Families Relocating from Urban Areas** Families relocating from metropolitan areas with housing vouchers often experience a significant adjustment period due to the limited resources and services available in rural settings compared to urban environments. **Policy Approaches That May Inhibit Self-Sufficiency** Current policies and service models tend to focus more on client support and enabling rather than emphasizing empowerment and self-sufficiency, which may inadvertently hinder long-term independence for families in the county.

Identify challenges in **employment services** that are prohibiting you from properly serving MFIP families in your community.

Limited Transportation Providers The county faces a shortage of transportation providers, making it difficult for residents to access employment, healthcare, and essential services—particularly in remote areas. **Insufficient Childcare Resources** A lack of available childcare providers limits access to affordable, quality care, hindering parents' ability to participate in the workforce or pursue education and training opportunities. **Shortage of Affordable Housing** Affordable housing options are scarce, contributing to housing instability for low-income individuals and families. **Challenges in Service Delivery to Remote Areas** Providing services in extremely rural and geographically dispersed areas poses logistical difficulties for staff and service providers. **Creative Problem-Solving by Employment Counselors** Employment Counselors often need to develop innovative strategies to support clients who lack access to reliable transportation and childcare resources. **High Volume of Family Stabilization Services (FSS) Cases** Aitkin County has a significant number of households classified under Family Stabilization Services. These cases typically present multiple, complex barriers requiring more intensive and sustained engagement from Employment Services staff. **Differences in Expectations for Families Transitioning from Urban Areas** Families relocating from metropolitan counties may encounter a cultural shift in service delivery. In Aitkin County, Employment Counselors are more directly involved with clients due to caseload size and client needs. For some families, particularly those who previously had minimal requirements in their former county, this may feel like increased scrutiny. However, this engagement reflects the county's commitment to supporting client progress through required employment and treatment planning.

Aitkin County Health & Human Services (ACHHS), in partnership with Employment Services providers, remains deeply committed to building strong relationships with local and regional agencies to better support families. This collaborative approach ensures that individuals and households participating in Diversionary Work Program (DWP), Minnesota Family Investment Program (MFIP), and those transitioning beyond time-limited benefits are connected with the resources necessary to achieve a realistic and individualized level of self-sufficiency. Our team is dedicated to surrounding each family with a network of support, providing them with the tools, encouragement, and services they need to succeed—recognizing that success may look different for every family. In alignment with this mission, ACHHS actively collaborates with a variety of partners—including Veterans Services, the Salvation Army, local law enforcement, mental and chemical health providers, and other regional organizations—through our Homeless Coalition. This coalition works proactively to prevent homelessness and promote long-term stability for families in need. Additionally, we are leveraging technology to improve access and engagement. Tools such as e-signatures, mobile hotspots, virtual meeting platforms, the CaseWorks client portal, and the Workforce1 Connect application have enabled Eligibility Workers and Employment Services Counselors to better serve clients facing transportation, mental health, or other barriers. These tools are particularly effective when clients have reliable internet access, allowing for more flexible, accessible, and client-centered service delivery.

Identify resources that are **not available in your community** that would benefit MFIP families.

In-patient and out-patient Chemical Health Providers Mental Health Services Increase in Public Transportation Vehicle Repairs Services Affordable Housing

MFIP Employment Services Supervisor Contact

Name	Jessica Goble
Phone	218-927-7218
Email	jessica.goble@aitkincountymn.us

Name

Phone

Email

Financial Assistance Services Supervisor Contact

Name

Phone

Email

Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP)

What strategies do you use for hard-to-engage participants? **Check all that apply.**

- Home visits
- Off-site meeting opportunities
- Virtual Appointments
- Workforce One Connect App
- Sanction outreach services
- Incentives, please specify:

- Other, please specify in the text box below

- Sector job development
- Individual job development**
- Other, please specify in the text box below.

Do you have an ongoing job development partnership or sector base with community employers to help participants with employment?

For example, some of these activities could include, but are not limited to: Interview opportunities, job skills training, job placement, job shadowing, on-site job training, work experience, helping to plan training programs, other.

- No
- Yes

Please check all activities community employers provide to help participants with employment.

- Interview opportunities**
- Job skills training**
- Job placement**
- Job shadowing**
- On-site job training**
- Work experience**
- Helps plan training programs**
- Other, please specify in the text box below**

Do you provide the following services to prepare participants for work?
For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.

- No
 Yes

When it comes to the services provided to help prepare participants for work, please **check all activities that are provided.**

- Transportation
 Soft Skills Training
 Financial Planning
 Mentoring
 Other, please specify in text box below

Do you provide job retention services for employed participants?

For example, some of these services could include, but are not limited to: Assist with issues that develop on the job, transportation, financial planning, soft skill training, mentoring, personal contact with employee and how often, other.

- No
 Yes

- Available to assist with issues that develop on the job
- Transportation
- Financial planning
- Soft skills training
- Mentoring
- Personal contact with the employee and how often:

Monthly

- Other, please specify in the text box below

How long do you provide job retention services?

- Up to 3 months
- 6 months
- 12 months
- Other (please specify)

Do you provide job advancement services to employed participants?

For example, some of these services could include, but are not limited to: career laddering, coaching / mentoring, education / training, networking, ongoing job search, other

- No
- Yes

- Career laddering
- Coaching/mentoring
- Education/training
- Networking
- Ongoing job search
- Other

Talent Development Programming

Do you utilize any career pathways programs or skill assessment and credentialing programs for your participants?

For example, some of these programs include, but are not limited to: Pathways to Prosperity, Work Keys, National Career Readiness Certificate

- No
- Yes

When it comes to the programs that you utilize for career pathway, skills assessment, or credentialing, please **check all that apply**.

- Pathways to Prosperity (P2P)
- Work Keys
- National Career Readiness Certificate (NCRC)
- Other

Talent Development, Career Assessment Inventories

Family Stabilization Services (FSS)

Do you have qualified professionals available to assist with FSS cases in your service area who meet the licensure and accreditation requirements?

For example, qualified professionals could include, but are not limited to: licensed physician, physician assistant, advanced practice registered nurse, physical therapist, occupational therapist, licensed social worker, licensed psychologist, certified school psychologist, mental health professional, certified psychometrist, other)?

- No
 Yes

When it comes to having qualified professionals available to assist with FSS cases in your area who meet the licensure and accreditation requirements, please **check all that apply**.

- Licensed physician
- Advanced practice registered nurse
- Occupational therapist
- Licensed psychologist
- Mental health professional
- Physician assistant
- Physical therapist
- Licensed social worker
- Certified school psychologist
- Certified psychometrist
- Other

Domestic Violence Advocates, ARMHS Services

Do you make referrals for children of FSS participants?

For example, some referrals for children of FSS participants could include, but are not limited to: Children's Mental Health Services, Child Wellness Check-ups, Follow Along Program, Public Nurse home visiting services, Women, Infants, and Children program (WIC), other?

- No
 Yes

- Children's Mental Health Services
- Child Wellness Check-ups
- Follow Along Program
- Public Health Nurse home visiting services
- Women, Infants and Children Program (WIC)
- Other

Early Childhood Education, Childcare Assistance Program

Are any of these services for children offered to non-FSS families?

- No
- Yes

Services for families under 200% of Federal Poverty Guideline (FPG)

Do you provide services to families who have exited MFIP/DWP or families at risk of receiving MFIP or the Diversionary Work Program (DWP), but are under 200% of the Federal Poverty Guideline (FPG)?

For example, this could include, but is not limited to: child care, GED, job posting, support services, job retention services, Adult Basic Education (ABE) / English Language Learning (ELL) classes, computer lab access, transportation / vehicle repair, other.

- No
- Yes

risk of receiving MFIP or DWP, please **check all services that apply** for these families.

- Child care
- GED
- Job postings
- Support services
- Job retention services
- ABE/ELL classes
- Computer lab classes
- Transportation/vehicle repair
- Other

Youth & Dislocated Worker Program, SNAP E&T, Job Club, WIOA, Resume Workshops, Scholarship

How long do you provide these services?

- Up to 3 months
- 6 months
- 12 months
- Other (please specify)

Do you provide services to Non-Custodial Parents (NCPs) that are under 200% of the Federal Poverty Guideline (FPG)?

For example, this could include, but is not limited to: child care, GED, job posting, support services, job retention services, ABE / ELL classes, computer lab access, transportation / vehicle repair, other.

- No
- Yes

- Child care
- GED
- Job postings
- Support services
- Job retention services
- ABE/ELL classes
- Computer lab access
- Transportation/vehicle repair
- Other

Youth & Dislocated Worker Program, SNAP E&T, Job Club, WIOA, Resume Workshop, Scholarship

How long do you provide these services?

- Up to 3 months
- 6 months
- 12 months
- Other (please specify)

How many NCPs are you are currently serving?

N/A

Describe the process you have in place to verify income below 200% FPG for families that are not on MFIP or DWP.

MAXIS Inquiry & Workforce One

Minnesota Family Investment Program (MFIP) Services for Teen Parents

Are there specialized workers who work primarily with teen parents?

- No
- Yes

When it comes to **Teen parents who are considered minors (participants who are under age 18)**, please indicate if there a single point of contact for teen parents, that is, one staff with primary responsibility for keeping in contact with the teen, working with the teen, and making connections to other services?

Responses are for staff positions whose primary responsibility is for working with Teen Parents who are **considered minors (under age 18)**, if yes, check the one position / position(s) that serves this function for this specific age group of MFIP Teen Parents.

	YES, for Minors (under age 18)	NO, not for Minors (under age 18)	Not Applicable (N/A)
Financial worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Employment Services Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Social Worker (Social Services)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Public Health Nurse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Child Care Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Child Protection Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other job role <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

When it comes to responsibilities for the age group, please indicate if there is a single point of contact for teen parents, that is, one staff with primary responsibility for keeping in contact with the teen, working with the teen, and making connections to other services?

Responses are for staff positions whose primary responsibility is for working with Teen Parents who are **age 18 - 19**, if yes, check the one position / position(s) that serves this function for this specific age group of MFIP Teen Parents.

	YES, for ages 18 - 19	NO, not for ages 18 - 19	Not Applicable (N/A)
Financial worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Employment Services Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Social Worker (Social Services)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Public Health Nurse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Child Care Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Child Protection Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other job role <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Does your Tribal Nation / County have an active partnership with local public health agency to get teen parents enrolled and engaged in public health nurse home visiting services? Please **select one option for each age group**.

	Yes, mandatory	Yes, voluntary	No
Minors (under age 18)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Age 18 / 19	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ACHHS demonstrates inclusivity by providing equitable, accessible, and person-centered programs for all residents. Through comprehensive nondiscrimination and accessibility policies, ACHHS ensures that services are free from bias related to race, color, national origin, gender identity, sexual orientation, disability, age, language, or socioeconomic status. ACHHS offers a wide range of support programs designed to meet diverse community needs—particularly for children, seniors, individuals with disabilities, and low-income families. ACHHS also reinforces its commitment to equity and inclusion through annual staff trainings on civil rights laws, cultural competency, and accessibility standards, ensuring employees understand and uphold the principles of fairness, respect, and equal opportunity in all interactions and service delivery. Additionally, initiatives such as the Statewide Health Improvement Partnership (SHIP) and the Limited English Proficiency (LEP) Plan promote equitable access and remove barriers to care, supporting the health and well-being of every individual in Aitkin County.

Describe how you are ensuring your services are ***accessible*** for all.

Aitkin County Health and Human Services (ACHHS) and its Employment Services are committed to providing full accessibility for all clients and employees. The agency ensures equal access through a recently remodeled facility designed to meet the latest Americans with Disabilities Act (ADA) standards, creating a barrier-free environment for individuals with mobility and sensory needs. ACHHS also offers interpretive services, assistive hearing devices, and electronic communication options to accommodate individuals with language or hearing barriers. When travel presents a challenge, staff are available to meet clients at alternate or closer locations to ensure equitable service delivery. These efforts reflect ACHHS's ongoing dedication to accessibility, inclusion, and responsive, person-centered care.

How are you working to ***advance equity in service delivery*** in your Tribal Nation / County?

ACHHS is dedicated to advancing equity in service delivery by ensuring that every individual receives support tailored to their unique needs and circumstances. Through individualized service and care plans, ACHHS works collaboratively with clients to identify strengths, remove barriers, and promote fair access to resources. The agency also integrates a cultural focus across programs and staff training to enhance understanding, respect, and responsiveness to the diverse backgrounds of those it serves. These efforts reflect ACHHS's commitment to equitable, person-centered, and culturally informed care for all community members.

perspectives?

Yes, mandatory. If yes, provide the title of the training and how often it is provided.

Annually

Yes, voluntary. If yes, provide the title of the training and how often it is offered.

No. If no, please explain:

Do you have culturally specific employment services for different racial / ethnic groups?

No

Yes, please describe.

Residents of Aitkin County who are members of the Mille Lacs Band of Ojibwe have the option to choose employment services through the MLBO Service Agency.

Workforce One Connect App

Does your Tribal Nation / County have the Workforce One Connect app available to participants?

No, please explain

Our Employment Services agency does have this resource. ACHHS does not due to this creates an additional space for staff to look for documents and communications when we have many avenues for this already.

Yes

Do you limit the number of employment services staff that have MAXIS access?

Note: MN Department of Children, Youth, and Families does not limit the number of employment services staff that can have MAXIS access.

- No
- Yes, please explain

Describe the process your service area uses to identify and resolve discrepancies between MAXIS and Workforce One data in areas such as Family Stabilization Services coding, employment / hours, sanction status, etc.

Employment Service Counselors and ACHHS Financial Services staff collaborate closely to clarify & correct any case discrepancies between WF1 and MAXIS immediately. Monthly meetings are attended by all to review cases for correctness and updates are made as needed based on these discussions.

Child Care Assistance Program

What strategies does your agency use that involve MFIP and / or Employment Services staff to support timely and consistent receipt of child care assistance through the Child Care Assistance Program? **Select all that apply.**

- Shared electronic document management system
- Regular case consultation meetings
- Workers with dual MFIP and CCAP role
- Workers with dual Employment Services and CCAP role
- Specific CCAP workers process MFIP child care cases
- MFIP and / or Employment Service workers receive training related to CCAP
- Communications with CCAP worker via phone, email or fax
- Use of agency-developed forms or documents
- MFIP and / or Employment Services workers assist families with completing CCAP paperwork (for example: the CCAP application)
- MFIP and / or Employment Services workers have MEC2 Inquiry access
- Other, please specify

No after-hours childcare is available in Aitkin County or its neighboring areas. Quantity of childcare providers is lacking. Specific age groups have little to no availability at local childcare providers. Obtaining all required documentation from an applicant MNBenefits applications for CCAP are incomplete and cause delays.

Does your Tribal Nation / County provide emergency shelter or crisis services from your Consolidated Fund?

- No
 Yes

Submit a copy of your Emergency Assistance policy as an attachment if any changes have been made since the last BSA. Also, please describe any major changes you have made to this policy down below.

Drop files or click here to upload

Please review [Bulletin # 25-11-02](#) for more details before you complete this section. You can also access the Bulletin from this link: https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_FILE&Rendition=Primary&RevisionSelectionMethod=LatestReleased&allowInterrupt=1&dDocName=mr072357&noSaveAs=1&utm_medium=email&utm_source=govdelivery

If your service area is receiving a bonus, please share successful strategies of engagement:

N/A

for the coming biennium to reduce these disparities.

To address disparities identified below the reference line, ACHHS & Employment Services Providers will implement targeted strategies and action steps over the coming biennium designed to promote equitable outcomes and reduce barriers to access across all service areas. For each of the groups below the disparities reference line, ACHHS & Partners plans to: Implement individualized service and care plans that recognize and respond to each client's unique circumstances, cultural background, and identified needs. Expand culturally responsive practices through ongoing staff development, including annual equity and cultural competency training, to ensure services are respectful, inclusive, and effective for all populations. Enhance community engagement and partnerships with organizations that represent and support underserved groups to improve outreach, trust, and access to resources. Increase accessibility by continuing to use interpretive services, assistive technologies, and flexible service delivery methods—including meeting clients in locations convenient to them—to remove physical, linguistic, and technological barriers. Through these coordinated strategies and action steps, ACHHS aims to reduce disparities, strengthen equity in service delivery, and improve health and well-being outcomes for all Aitkin County residents.

What procedures are in place to ensure that program funds are being used appropriately as directed by law? **Check all that apply.**

- Budget control procedures for approving expenditures**
- Cash management procedures for ensuring program income is used for permitted activities**
- Internal policies around use of funds (i.e., participant support services)**
- Other, please specify in the text box below

What procedures are in place to ensure program policies are followed and applied accurately? **Check all that apply.**

- Case consultation**
- Sample case review by supervisors**
- Sample case review by lead worker / mentor
- Sample case reviews by peers**
- Others, please specify in the text box below

If your Tribal Nation / County is interested in applying for the waiver for the upcoming biennium, please complete the following questions.

Describe the activity(s) you will provide.

N/A

Explain the reasons for the increased administrative cost.

N/A

Describe the target population and number of people expected to be served.

N/A

Describe how the unpaid work experience is designed to impart skills and what steps are taken to help participants move from unpaid work to paid work.

N/A

If your County/Tribal Nation is providing unpaid work experience activities for MFIP participants and you don't already have an Injury Protection Plan (IPP) in place, please click on eDocs to fill out the IPP form. Email the completed form to: Jonathan.Hausman@state.mn.us

following options and answer the following questions.

- We have multiple Employment Service Providers we work with.
- We have a Workforce Center that is our only Employment Service Provider.

Current Employment Service Providers

In this section, you will have an opportunity to list all of your current employment services provider(s). As you enter their information, you will receive a follow-up question that will ask which populations this provider serves. Please indicate which respective population is served with each employment services provider. These questions will repeat for multiple entries if you have multiple employment service providers to include.

The list will be used to verify current providers available in Workforce One.

Helpful Tip: It may be easier to complete this section by compiling the list of information needed for this section *before* you enter the information into this BSA survey. We will need the ES provider name, address, contact person, phone number and email for *each* ES provider. In addition, a follow-up question will ask about which populations the provider serves (for example: MFIP ES, DWP ES, FSS, Teen Parents, 200% FPG, *Other).

ES Provider Name

AEOA

Address

20 3rd St NE, Aitkin, MN 56431

Contact Person

Jan Francisco

Phone Number

218-748-7332

Email

jan.francisco@aeoa.org

- MFIP ES
- DWP ES
- FSS
- Teen Parents
- 200% FPG
- Other

Please check the respective box to indicate if you have additional providers to add.

- I have entered all of the current Employment Service providers we work with.
- I have additional Employment Service providers to I need add.

List your current employment services provider(s). On the following question please check the respective box to indicate which population served. The list will be used to verify current providers available in Workforce One.

ES Provider Name	<input type="text" value="JET"/>
Address	<input type="text" value="20 3rd St NE, Aitkin, MN 56431"/>
Contact Person	<input type="text" value="Marie Domiano"/>
Phone Number	<input type="text" value="218-735-6102"/>
Email	<input type="text" value="marie.domiano@nemojt.org"/>

- MFIP ES
- DWP ES
- FSS
- Teen Parents
- 200% FPG
- Other

Please check the respective box to indicate if you have additional providers to add.

- I have entered all of the current Employment Service providers we work with.
- I have additional Employment Service providers to I need add.

Does your Tribal Nation / County (select one):

- Have at least two employment and training service providers.**
Have a CareerForce center that provides multiple employment and training services, offers multiple services options under a collaborative effort, and can document that participants have choice among employment and training services designed to meet specialized needs.
- Intend to submit a financial hardship request. See following question.

Budget

In the budget table below, indicate the amount and percentage for each item listed for the budget line items for calendar years 2026 – 2027.

Also note:

- Refer to the 2026-27 Minnesota Family Investment Program (MFIP) Biennial Service Agreement (BSA) Guidelines Bulletin section, "Allowable Services under MFIP Consolidated Fund."
- Total percent must equal 100.
- Income maintenance administration is reasonable in comparison to the whole budget.
- Ensure the Emergency Assistance/Crisis Services plan is included if funds are allocated.
- All services must be an allowable expenditure under the MFIP Consolidated Fund
- Allocation amounts must be spent by the end of calendar year, remaining amounts does not roll over into the following year
- Medical expenditures are NOT allowable.

Helpful Tip: Write down the total budgeted amounts for 2026 and 2027, this information will be asked for in a later section in the BSA. You will want to have the total budget amounts for 2026 and 2027 when you get to that section.

	Budgeted Amount	Percent
Employment Services (DWP)	2000	1.01
Employment Services (MFIP)	13000	66.08
Emergency Services/Crisis Fund	10000	5.08
Administration (cap at 7.5% or up to 15% with an approved administrative cap waiver)	14762	7.5
Income Maintenance Administration	40000	20.32
Incentives (include the total amount of funds budgeted for participant incentives but don't include support services here)	0	0
Under 200% Services	0	0
Capital Expenditures	0	0
Other	0	0
Total	196,8	99.99

	Budgeted Amount	Percent
Employment Services (DWP)	0	0
Employment Services (MFIP)	13200	67.09
Emergency Services/Crisis Fund	10000	5.08
Administration (cap at 7.5% or up to 15% with an approved administrative cap waiver)	14762	7.5
Income Maintenance Administration	40000	20.32
Incentives (include the total amount of funds budgeted for participant incentives but don't include support services here)	0	0
Under 200% Services	0	0
Capital Expenditures	0	0
Other	0	0
Total	196,800	99.99

Public Input

Prior to submission, did the Tribal Nation / County solicit public input for at least 30 days on the contents of the agreement?

- Yes, public input was gathered for at least 30 days regarding the contents of this agreement.

 No, public input was *not* gathered for at least 30 days regarding the contents of this agreement.

Was public input received?

- Yes, public input was received and used.

 Yes, public input was received but *not* used.

 No public input was received.

It is understood and agreed by the 2026-2027 board that funds granted pursuant to this service agreement will be expended for the purposes outlined in [Minnesota Statutes, section 142G](#); that the commissioner of the Minnesota Department of Children, Youth, and Families (hereafter department) has the authority to review and monitor compliance with the service agreement, that documentation of compliance will be available for audit; that the Tribal Nation/County make reasonable efforts to comply with all MFIP requirements, including efforts to identify and apply for available state and federal funding for services within the limits of available funding; and that the Tribal Nation/County agrees to operate MFIP in accordance with state law and federal law and guidance from the department.

Tribal Nations and Counties may use the funds for any allowable expenditures under [Minnesota Statute, 142G.76.2](#), including case management outlined in [Minnesota Statutes, section 142G](#).

This allocation is funded with 8% state funds and 92% federal TANF funds and paid quarterly.

Federal funds. Payments are to be made from federal funds. If at any time such funds become unavailable, this CONTRACT shall be terminated immediately upon written notice of such fact by STATE to Tribal Nation/County. In the event of such termination, Tribal Nation/County shall be entitled to payment, determined on a pro rata basis, for services satisfactorily performed. An amendment must be executed any time any of the data elements listed in 2 CFR 200.332 and this clause, including the Assistance Listing number, are changed, such as additional funds from the same federal award or additional funds from a different federal award. STATE has determined that Tribal Nation/County is a "contractor" and not a "subrecipient" pursuant to 2 C.F.R section 200.331.

Pass-through requirements. Tribal Nation/County acknowledges that, if it is a subrecipient of federal funds under this CONTRACT, Tribal Nation/County may be subject to certain compliance obligations. Tribal Nation/County can view a table of these obligations in the [Health and Human Services Grants Policy Statement, \[1\]](#) Exhibit 3 on page II-3, in addition to specific public policy requirements related to the federal funds here. To the degree federal funds are used in this contract, STATE and Tribal Nation/County agree to comply with all pass-through requirements, including each Party's auditing requirements as stated in 2 C.F.R. § 200.332 (Requirements for pass-through entities) and [2 C.F.R. §§ 200.501-521 \(Subpart F – Audit Requirements\).](#)[2]

Tribal Nation / County Name (Must match the name associated with the Unique Entity Identifier)

2026-2027

character alphanumeric identifier established and assigned at [SAM.gov](https://sam.gov) to uniquely identify business entities and must match Tribal Nation / County name.

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Federal Award Identification Number (FAIN): 2601MNTANF and 2701MNTANF

Federal Award Date: October 1, 2025 (projected) (The date of the award to the MN Dept. of Children, Youth, and Families.)

Period of Performance (please use words and numbers, for example: May 23, 2025)

Start Date

January 1st, 2026

End Date

December 31st, 2027

Budget period start and end date: January 1, 2026 – December 31, 2027

Amount of federal funds:

A. Total Amount Awarded to DCYF for this project: \$103,290,000 (projected)

B. Total Amount Awarded by DCYF for this project to Tribal Nation / County named above:

\$196,828 per year

Name

Federal Awarding Agency: Administration for Children and Families

MN Dept. of Children, Youth, and Families (DCYF)

Contact information of DHS's awarding official: Jovon Perry, Jovon.perry@state.mn.us.

Assistance Listings Number & Name (formerly known as CFDA No.): Payments are to be made from federal funds obtained by STATE through Catalog of Federal Domestic Assistance (CFDA) No.:

Number

93.558

Title

Temporary Assistance for Needy Families (TANF)

Total amount made available at time of disbursement

196828

Is this federal award related to research and development?

- No
- Yes

Indirect Cost Rate for this federal award is: up to 15% (including if the *de minimis* rate is charged)

Checking this box certifies that this 2026 - 2027 MFIP Biennial Service Agreement has been prepared as required and approved by the Tribal Nation / County board(s) under the provisions of Minnesota Statutes, section 142G.

State the name of the chair of the Tribal Nation / County board of commissioners or authorized designee, their mailing address and the name of the Tribal Nation / County.

Name (chair or designee)

Mailing Address

Tribal Nation / County

If your Tribal Nation / County agency is unable to complete your BSA by October 15th, 2025, you will need to request an extension by emailing Jonathan.Hausman@state.mn.us. Please provide additional information about why you were not able to compete this form.

DATE OF CERTIFICATION (please use words and numbers, for example: September 23, 2025)

This content will change closer to the date